



seating

guest, management and executive





sc 12

dimensions

overall 24w 23.25d 30h inside 19.5w 18.5d

back 13h shown

mahogany

fabric jamestown oxblood JTO1 grade 3 frame 25M



sc 41

dimensions

overall 25w 23.25d 30h inside 19.5w 18.5d back 13h

shown

fabric jamestown oxblood JTO1 grade 3 frame 4L dark mahogany

details

Captain's chair with traditional curved wood legs, upholstered straight arms and open back. Upholstery is finished with nail trim. Also available with casters (below).

coordinating selection



sc 12c

details

Guest chair with traditional curved wood legs, upholstered flared arms and open back. Upholstery is finished with nail trim. Also available with casters (below).



sc 41c



sw 41

guest



dimensions

overall 26.5w 26d 33.75h inside 23.5w 18.5d

back 17h

shown

mahogany

fabric crypton persuasion praline 61268 grade 2 c.o.m. frame 25M



sc 59

dimensions

overall 26.75w 28d 36.5h inside 20.75w 17.25d back 18.5h

shown

fabric momentum network glow grade 2 c.o.m. frame 2KL dark walnut

details

Medium back guest chair with wood legs, all wood compound curve arms and tapered seat back. Seat upholstery is finished with piping detail.

details

Medium back guest chair with wood legs, all wood compound curve arms, a squared seat back and ample sitting space.

Curved front legs reflect the curved arm details.



sw 50



sc 55

dimensions

26w 27.5d 36.5h inside 20.25w 17.5d

back

18.75h

shown

fabric momentumpaprika frame

grade 2 c.o.m. 4L

dark mahogany



sc 47

dimensions

overall 26w 27d 35h inside 17.75w 17.5d back

17h

shown

fabric crypton persuasion praline 61268 grade 2 c.o.m. frame

1WW walnut

details

Medium back guest chair with wood legs, all wood compound curve arms and a squared seat back. Straight legs are reinforced for extra support.

coordinating selection



sw 50

details

Fully upholstered contemporary medium back guest chair. Wood front arms transition into front legs and upholstery includes piping detail.



guest



sc 20

dimensions

23w 24.5d 31.5h inside 20.75w 18.5d

back 14h shown

fabric loft shadow 6067 grade 2 frame

2KL

dark walnut



sc 22

dimensions

overall 24w 24.5d 31.5h

inside 20w 18.5d

back 14h

shown

fabric

cf stinson lindley park scarlet 5908 grade 4

frame 25C

cherry on walnut

details

Low back guest chair with open arms. Fully upholstered seat and back. All wood arms.

details

Low back guest chair with closed, upholstered arms. Fully upholstered seat and back. All wood arm caps.



sc 101

dimensions

24.25w 24d 33.5h inside

18.25w 19.5d

back 16h

shown

fabric cf stinson

vision 6011 phantom

grade 5

7MC

medium cherry



sc 406

dimensions

24.25w 24d 33.5h

inside 18.25w 19.5d

back

16h

shown

fabric

basketa granite 5802

grade 4

frame

9BC

burgundy cherry

details

Contemporary all wood guest chair with open arms and upholstered seat. Fully upholstered back.
Assembly required.

details

Contemporary all wood guest chair with open arms and upholstered seat. Open back with square hole and slat wood insert. Assembly required.

guest



sc 409

dimensions

overall 24.25w 24d 33.5h

inside 18.25w 19.5d

back 16h

shown

fabric

basketa granite 5802

grade 4 frame 9BC

burgundy cherry



sc 413

dimensions

overall 24.25w 24d 33.5h

inside 18.25w 19.5d

back 16h

shown

fabric

basketa granite 5802 grade 4

frame 9BC

burgundy cherry

details

Contemporary all wood guest chair with open arms and upholstered seat. Open back with slatted wood insert. Assembly required.

details

Contemporary all wood guest chair with open arms and upholstered seat. Open back with upholstery insert. Assembly required.



sc 17

dimensions

overall 30w 29.5d 44.5h

inside 20.5w 19.5d

back

28h

shown

fabric

mayer serenade almond 3962 grade 2 c.o.m.

frame 1WW

walnut



sc 45

dimensions

overall 26w 30d 42.5h

inside 21w 20d

back 26h

shown

fabric

jamestown oxblood

JTO1 grade 3 frame

25M mahogany

details

Fully upholstered high back guest chair. Tufted seat and back. Upholstery includes piping detail and nail trim. Traditionally styled legs.

coordinating selection



sw 17

details

High back guest chair with open arms. Tufted seat and back. Upholstery includes piping detail and nail trim. Compound curved wood arms complement traditionally styled legs.



sw 45

guest



sc 23

dimensions

overall 26.5w 28d 42.5h inside 21.5w 21d back

shown

fabric caressa buff CA027 grade 6 frame 4L dark mahogany



sc 39

dimensions

overall 24w 25.75d 36.5h inside 18.5w 17.5d back 18.75h

shown

fabric
douglass empire
purple iris
grade 2 c.o.m.
frame
25M
mahogany

details

24.5h

Contemporary styled high back guest chair with open arms. Tufted seat and back. Upholstery includes piping detail and nail trim. All wood arms.

coordinating selection



sw 23

details

Medium back guest chair with wood legs, open arms and fully upholstered seat and back. All wood curved arms. Available with casters (below).







sw 39



sc 32

dimensions

overall 23.5w 24.5d 32h inside 19w 18d back

shown

fabric chatham style 501 2901 black grade 2 c.o.m.

frame 4L dark mahogany



cc 18

dimensions

overall 27.75w 26.5d 31.25h inside 19.5w 19d back 15h

shown

fabric jamestown oxblood JTO1 grade 3 frame 2KL dark walnut

details

16h

Contemporary low back guest chair with open wood and upholstered arms. Upholstered seat and back. Available with casters (below).

coordinating selections



sc 32c



sw 32



sw 324

details

Traditionally styled club chair with tufted seat and back, upholstered rolled arms and nail trim. Available with casters (below).



cc 18c

guest/lounge





Is 18

dimensions

overall

49.5w 26.5d 33.25h

inside 40w 19d

back 17.5h

shown

fabric

momentum factor smoke

grade 2 c.o.m.

frame

2KL

dark walnut

sf 19

dimensions

overall

72.75w 26.5d 33.25h

inside

63w 19.5d

back 17h

shown

fabric

momentum factor smoke

grade 2 c.o.m.

frame

2KL

dark walnut

details

Traditionally styled love seat with tufted seat and back, upholstered rolled arms and nail trim.

details

Traditionally styled sofa with tufted seat and back, upholstered rolled arms and nail trim.





Is 58

dimensions

overall 55w 29d 39h inside 41.5w 19d back

17.5h

shown

fabric crypton velese creme 09075383 grade 2 c.o.m. frame 2KL dark walnut

sf 58

dimensions

overall
78w 29d 39h
inside
64.5w 19d
back
17.5h

shown

fabric crypton velese creme 09075383 grade 2 c.o.m. frame 2KL dark walnut

details

Fully upholstered, contemporary styled loveseat features loose cushions, upholstery piping, nail trim on front of arms and gently arced wooden legs.

details

Fully upholstered, contemporary styled sofa features loose cushions, upholstery piping, nail trim on front of arms and gently arced wooden legs.

guest/lounge



cc 58

dimensions

overall 34.5w 29d 39h

inside

21.25w 19d back

17.5h

shown

fabric

crypton velese creme 09075383 grade 2 c.o.m.

frame 2KL

dark walnut

details

Fully upholstered, contemporary styled chair features loose cushion, upholstery piping, nail trim on front of arms and gently arced wooden legs.



tc 615

dimensions

overall 25w 25d 31-41h

inside 19.5w 17.5d

back 16.5h

adjustable heights

10 overall5 seat height5 back height

shown

fabric

basketa granite 5802

grade 4

base black

details

Low back tilt swivel task chair without arms. Back height adjusts independently of seat height. Separate controls for seat height and tilt. Black nylon base with casters. Assembly required.



tc 625

dimensions

25w 25d 33-42h

inside 21.5w 17.5d

back 19h

adjustable heights overall 9

seat height 5 back height 5

shown

fabric

intrigue smokey 5735

grade 3 base/arms black

details

Management height tilt swivel task chair with arms. Back height and arm height adjusts independently of seat height. Separate controls for seat height and tilt. Black nylon base with casters. Assembly required.

task, management & executive



tc 645

dimensions

26w 26d 37.5-46h

inside

21.5w 17.5d

back 24.5h

adjustable heights

overall 8.5 seat height 5 back height 5

shown

fabric

intrigue smokey 5735

grade 4

base/arms

black

details

Executive height tilt swivel task chair with arms. Back height and arm height adjusts independently of seat height. Separate controls for seat height and tilt. Black nylon base with casters. Assembly required.



tc 648

dimensions

overall

26w 26d 42.5-47.5h

inside 19w 17.5d

back

25.5h

adjustable heights

overall 5

seat height 5 arm height 2.5 arad

basketa granite 5802

grade 4

fabric

shown

base/arms black

details

Executive height tilt swivel task chair with arms. Mesh back provides support and breathability. Arm height adjusts independently of seat height. Separate controls for seat height and tilt. Black nylon base with casters.

Assembly required.



sw 41

dimensions

25w 29d 37-39.75h

inside 18w 19d back 21h

adjustable height

2.75

shown

fabric

jamestown oxblood

JTO1 grade 3 base/arms 2KLdark walnut



dimensions

sw 422

25.25w 27d 35-37.5h

inside 21.75w 18d back

adjustable height

2.5

18h

shown

fabric

momentum factor smoke

grade 2 c.o.m. base/arms

2KL dark walnut

details

Management height tilt swivel with tufted back. Open arms are upholstered on top with nail trim. Features include five prong base with casters and gas lift control.

coordinating selections







sc 41c

details

Contemporary styled management height tilt swivel with open wood arms. Features include five prong base with casters, upholstered arms and adjustable seat height.

management



sw 50

dimensions

26w 29d 36-38.5h

inside 20.25w 19d

back 18.75h

adjustable height

2.5

shown

fabric

cf stinson zip black cherry 6032 grade 5

base/arms 25M

mahogany



sw 52

dimensions

overall

25.25w 30.5d 36.75-39h

inside

20.25w 19.25d

back

19h

adjustable height

2.25

shown

fabric

cf stinson zip black cherry 6032

grade 5 base/arms

black

details

Transitional management height tilt swivel with open wood arms. Features include five prong base with casters, curved arms and gas lift control.

coordinating selections





sc 55

sc 59

Contemporary styled management height tilt swivel with black neoprene arms. Features include five prong black nylon base with casters and adjustable seat height.



sw 17

dimensions

29.5w 29.5d 42-45.5h

inside 20.5w 19.5d

back 28h

adjustable height

3.5

shown

fabric jekyll & hyde ashes black JH006 grade 7

base 2KL

dark walnut



sw 23

dimensions

26.5w 30.5d 41-43.75h

inside 21.5w 21d

back 24.5h

adjustable height

2.75

shown

fabric

momentum velese creme 09075383 grade 2 c.o.m.

frame 2KL

dark walnut

details

Executive height tilt swivel with tufted back and seat. Includes fully upholstered arms with nail trim, five prong base with casters and adjustable seat height.

coordinating selection



sc 17

details

Executive height tilt swivel with tufted back and seat. Includes all wood open arms, nail trim, five prong base with casters and adjustable seat height.



sc 23

executive



sw 45

dimensions

overall 26w 29.5d 41-44h inside 21w 20d back 26h

adjustable height

shown

fabric jekyll & hyde ashes black JH006 grade 7 base 2KL

details

sc 45

dark walnut

Executive height tilt swivel with tufted back and seat with nail

trim. Includes open wood compound curve arms, five prong

base with casters and adjustable seat height.

coordinating selection

Executive height tilt swivel with tufted back and seat. Includes lumbar support, built-in knee tilt, open all wood arms, five prong base with casters and gas lift control.

shown

grade 7

mahogany

base

25M

jekyll & hyde

ashes black JH006

fabric





sw 39

overall

inside

back

27h

dimensions

19.25w 17.5d

adjustable height

25.25w 27.5d 42.5-45.5h

coordinating selections





sc 39

sc 39

pages 17 and 18, executive tilt/swivel seating sw 17 | sw 23 | sw 45 | sw 39



sw 32

dimensions

26w 32d 43-46h inside 20.5w 19d back 27h

adjustable height

shown

fabric CA001 grade 6 base/arms 25M mahogany

caressa ruby

details

Executive height fully upholstered tilt swivel . Includes open wood arms with upholstery, five prong base with casters and gas lift control.

coordinating selections





sc 32



details

Executive height tilt swivel with tufted back and seat. Includes open wood arms with upholstery, five prong base with casters and gas lift control.

coordinating selections







sc 32c



sw 324

dimensions

overall 26w 32d 43-46h inside 20.5w 18.5d back 27h adjustable height

shown

fabric $cf\ stinson$ impact cinder 1794 grade 3 base/arms 2KL dark walnut

executive



sw 30

dimensions

25.5w 32d 43-46h inside 19w 18.5d

back 27h

adjustable height

shown

cf stinson grade 2 c.o.m. base

fabric

aspen coal 5709 2KL dark walnut

dimensions

sw 40

overall 26w 29d 42.25-45.25h inside

20w 18.5d back

26h adjustable height

3

shown

fabric cf stinson

impact cinder 1794 grade 3

base/arms 25C

cherry on walnut

details

Executive height fully upholstered tilt swivel with fully upholstered closed arms. Includes built-in lumbar support, five prong base with casters and gas lift control.

details

Executive height fully upholstered tilt swivel with fully upholstered closed arms. Includes five prong base with casters and gas lift control.



sw 34

dimensions

overall 26.5w 30d 46-49h inside seat 20w 18d back 27.5h

adjustable height

shown

fabric caressa black CA006 grade 6 base 2KL dark walnut

details

Executive height fully upholstered tilt swivel with fully upholstered closed arms. Five prong black nylon base with casters has wood caps. Includes gas lift control.



sw 47

dimensions

overall
28.25w 30.75d 40.5-43h
inside
19w 18.5d
back
23.25h
adjustable height

2.5

shown

fabric crypton persuasion praline 61268 grade 2 c.o.m. frame 1WW walnut

details

Executive height fully upholstered tilt swivel. Five prong black nylon base with casters has wood caps. Includes upholstered closed arms with wood fronts and gas lift control.



sc 47

executive



sw 33

dimensions

24.5w 29.25d 42.75-45.25h

inside seat 20w 18.5d

back 24.75h

adjustable height

2.5

shown

fabric

cf stinson vision plaza 6003

grade 5

base/arms black

details

Executive height tilt swivel has five prong black nylon base with casters. Includes black neoprene loop arms and gas lift control.

finishes











NB natural birch



instructions for seating product are available online and within product cartons

online instructions

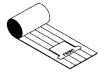
Inwood Office Invironments makes available the complete library of product instructions for seating and office furniture. Please visit inwood.net and click the "assembly instructions" link to review the downloadable PDF documents. You'll also find information for the care and maintenance of your new inwood furniture. Any issues? Assistance is only a phone call away. Call 1-800-786-6121 or 1-812-482-6121 for Inwood customer service. Our customer service representatives can talk you through most issues. Need professional service? We would be happy to suggest an authorized dealer or service technician within your area.

c.o.m. (customer's own material)

All seating can be upholstered with appropriate material furnished by the customer.

All prices are listed under Grade 2.

Yardage requirements shown are based on the use of non-directional fabric 54" wide and the fabric being cut "up the roll." If the c.o.m. fabric is to be railroaded, please contact Customer Service for revised yardage requirements. Inwood reserves the right to inspect, approve or reject any c.o.m. fabric. Once approved, Inwood cannot assume responsibility or liability for the durability, tailoring, appearance, or other qualities of customer furnished coverings.





pattern cut "up the roll"

pattern cut "railroaded"

all com orders must

- ¬ Include a 3 inch x 3 inch swatch of the fabric stapled to the purchase order, indicating which side is to be exposed
- ¬ Indicate whether application is vertical or horizontal if fabric has a pattern or stripe
- ¬ Include fabric supplier's name, fabric number, and color
- Be approved by Inwood. DO NOT ship c.o.m fabric until customer service has notified you of the acceptability of your fabric
- Be shipped prepaid and marked with your company name, purchase order number, and any special instructions

Orders for items using c.o.m. cannot be put into a production schedule until the fabric is received. The date that c.o.m. is received will be considered the actual date of the order.

fabric cut yardage/list price per yard

grade 1	\$20
grade 2	\$22
grade 3	\$26
grade 4	\$31
grade 5	\$37
grade 6	\$42
grade 7	\$45

inwood fabric graded-in program

Dye lots may vary slightly from samples shown. All fabrics are 54" wide. Prices are subject to change without notice. All figures are in U.S. dollars.

please note:

Fabric listed in **bold type** indicate Inwood standard grade fabric.

cf stinson fabrics:

samples

cf stinson contract seating fabrics have been graded into the Inwood standard program. To view the full line of available fabric patterns and colorways, please visit **www.cfstinson.com** or call 800.841.6279 direct for samples.

pattern	grade
avenue	5
axiom	c.o.m.
basis	7
caboodle	c.o.m.
catch a wave	6
chauncey	4
circa	4
confetti	3
crackle	c.o.m.
dupree	c.o.m.
enduro	3
enduro II	3
enduro III	3
fast trax	6
flicker	c.o.m.
frame	5
halo	6
happy hour	5
hex	5
highwire	5
impact	3
imperial	c.o.m.
intersect	c.o.m.
intrigue	3
jetson	4
lindley park	3
loft	3
melange	6
new hempstead	2
nexus	c.o.m.
pixie	7
quad	4
simon	3
spin	4
static	c.o.m.
sushi	7
tangle	c.o.m.
transcend	2 4
vision	•
wickets	c.o.m. 7
zenith zimbot	
	c.o.m. 4
zip	4

mayer fabrics:

samples

Mayer contract seating fabrics have been graded in to the Inwood standard program. To view the full line of available fabric patterns and colorways, please visit www.mayerfabrics.com or call 800.428.4415 direct for samples.



woven crypton offering

pattern	grade
accord	c.o.m.
aldine	c.o.m.
altemont	c.o.m.
atelier	c.o.m.
barenthal	c.o.m.
bebop	c.o.m.
boardwalk	c.o.m.
boulevard	c.o.m.
branch out	c.o.m.
bravo	c.o.m.
cadence	c.o.m.
checkers	c.o.m.
cheetah suede	c.o.m.
city lights	c.o.m.
comet	6
fathom	c.o.m.
finish line	c.o.m.
frequency	c.o.m.
gem	c.o.m.
gramercy park	c.o.m.
groovy	c.o.m.
holiday	c.o.m.
hopscotch	c.o.m.
leafage	c.o.m.
legend	c.o.m.
lyric	c.o.m.
metric	c.o.m.
metro	7
mezzano	c.o.m.
mirabella	c.o.m.
napoli 	c.o.m.
new dimensions	c.o.m.
oxford	c.o.m.
park place	c.o.m.
parkland	c.o.m.
posh	c.o.m.
promenade	c.o.m.
round 'n round	c.o.m.
runway	c.o.m.
smart suede	c.o.m.
solo suede	c.o.m. c.o.m.
taffeta stripe	c.o.m.
toscana	c.o.m.
totem	c.o.m.
tracery	c.o.m.
пасыу	6.0.111.

pattern	grade

c.o.m.

fabric offering a new era {r}

should	0.0.111.
abacus	c.o.m. 5
acanthus	
agora	c.o.m.
air mesh	5
alcazar	7
arcade	c.o.m.
ascent (fr)	c.o.m.
axis	7
benefit [r]	6
bijou	4
brocade	5
bulls eye [r]	6
cape 10	4
carat	4
casa	c.o.m.
casbah	c.o.m.
cathedral	4
celebration	4
charleston	4
chateau	c.o.m.
chelsea	4
	4
clarity	7
classic velvet	
clematis	4
companion 10	4
compass	c.o.m.
constructure [r]	4
contrex	6
cornerstone	3
courtyard	4
crepe (fr)	4
cross check	1
crosstown	4
damask	5
decade crepe 10	4
decade orion 10	4
denominator (fr)	5
detail	7
dialogue 10	4
duraweave® 10	3
eden	c.o.m.
electron [r]	4
environs	c.o.m.
essential	2
filigree [r]	5
flying high	5
formula (fr)	7
forte	1
forum (fr)	7
	2
foundation	
foundation eco. 10 [r]	3
framework [r]	6
full circle {r}	c.o.m.
giovanni	c.o.m.
global (fr)	c.o.m.
gothic tiles	5
greenbriar	5
harlequin	5
harmony	c.o.m.

fr fire resistant
[r] 100% recycled Terratex®
{r} recycled ECOSYSTEM collection®
10 a 10 year warranty



additional mayer fabrics

The following mayer fabrics are available as c.o.m. For pricing and availability please contact Mayer fabrics at 800.428.4415, or contact Inwood customer service for complete product pricing.

fabric offering

pattern	grade
heritage	4
high society	6
in the groove	5
insignia	c.o.m.
interlochen	5
jigsaw	5
jubilee	4
latitude	c.o.m.
links [r]	4
mastertex	c.o.m.
maya	5
merger (fr)	c.o.m.
monsoon (fr)	5
nebula [r]	6
north star [r]	6
nylon-stat esd	c.o.m.
odyssey	7
over the top	5
pageant	c.o.m.
paramount	4
park avenue	6
parquet	c.o.m.
patio	c.o.m.
perspective (fr)	5
petit point	c.o.m.
pinstripe	7
pisces [r]	6 1
quattro	6
regency rennie	6
resolution {r}	7
riddle 10	4
ritz	4
savannah 10	c.o.m.
segment	7
serenade	c.o.m.
side by side 10	c.o.m.
solid ground	c.o.m.
spa	c.o.m.
spacer mesh	2
spirit	c.o.m.
square one	3
square root 10	c.o.m.
straight & narrow	5
streamers 10	c.o.m.
structure	4
sunset strip	4
symmetry 10	7
syncopation 10	c.o.m.
taj	3
tangent (fr)	5
traverse	c.o.m.
villa	c.o.m.
vineta	3
vogue	c.o.m.
waldorf too [r]	c.o.m.
waste not {r}	7
wave length	3
wildwood {r}	c.o.m.

pattern	grade
faux leather offering	
antelope	c.o.m.
antelope pearl	c.o.m.
antique	7
bayou	c.o.m.
bonanza caressa fr	c.o.m. 5
caressa suede	6
doeskin	3
florentino	4
fossils	c.o.m.
jekyll & hyde**	5
maverick	5
meis	7
milano	c.o.m. 5
ostrich ostrich ultra	c.o.m.
outback	5
quintessence	c.o.m.
radiance	6
radiance perf.	6
santa ana	5
serengeti	7
shimmer {r}	c.o.m.
virtually	c.o.m.
virtually suede	c.o.m.
vinyl offering	
all seasons (fr)	5
all use (fr)	3
athens (fr)	6
boxwood	c.o.m. 5
chaps crystals	c.o.m.
currents	5
dublin tweed (fr)	6
fantasia (fr)	6
floral (fr)	6
heather (fr)	5
jamestown	2
key largo	5
madrid sp black oxen sp black	1 1
plainview (fr)	5
quadrangle	5
rice paper (fr)	6
sierra sp black	1
silhouette	5
silk screen	6
skate	c.o.m.
spirograph tiles	c.o.m.
tiles twill (fr)	6 6
uptown	7
ventura	5
vinyl stat esd	c.o.m.
wallaby sp black	1
webscape	c.o.m.

bold = new for 2007

fr fire resistant
[r] 100% recycled Terratex®
recycled ECOSYSTEM collection®
10 a 10 year warranty

specifications

product warranty

Inwood Office Environments warrants its products to be free from defects in materials and workmanship given normal use and proper care, for a period of ten (10) years of single shift service.

Specific components are warranted to be free from defects in materials and workmanship for the following periods of time from the date of initial shipment:

 electrical components
 two (2) years

 pneumatic cylinders
 three (3) years

 control mechanisms
 three (3) years

 casters
 three (3) years

Fabrics will be covered only by the warranty of the original manufacturer.

Inwood tenders this warranty only to original purchasers acquiring our products through those parties specifically authorized by Inwood to sell our products. Repair and/or replacement, at our option, will be made on any part or parts found to be defective within the terms of the warranty. The warranty shall not include any labor or shipping costs for replacement of any such parts or materials.

This warranty does not cover

- ¬ Damage(s) caused by a transportation company
- Damage(s) resulting from user modification, alterations, misuse, abuse or negligent use of our product
- Damage(s), defect(s), or product failure(s) due to customers request for modifications in product design, product dimensions, product arrangement or normal product specifications
- Natural variations in color, grain, or texture of wood and other covering materials which Inwood has no control
- Wearing or cuts to covering materials
- ¬ Customer's own materials (COM)

Inwood does not make any other warranties except as expressly set forth above, either expressed or implied, including any warranty of merchantability or fitness for any particular purpose. Inwood shall not be liable for consequential or incidental damages under this warranty.

Further, Inwood makes no warranties, expressed or implied, for improper assembly and/or installation of its products.

order procedure

Inwood does not accept orders verbally.

Orders may be faxed, e-mailed or mailed directly to:

Inwood Office Environments PO Box 646 Jasper, IN 47546 Fax: 812.482.9732 E-mail: inwood@inwood.net

All orders from authorized & credit-approved Inwood Office Environments dealers must be in writing and must include the following information:

Date

Purchase Order Number

Bill to Address

Ship to Addres

Special Shipping Instructions (delivery notification, special ship dates, ship complete or split shipments, and tags if applicable)
Complete Model Numbers include finish & fabric numbers

Net Price

Requested Delivery Date (if applicable)

order confirmation

All complete orders will be entered and acknowledged promptly with approximate shipping date(s), transit times, and other pertinent information. This acknowledgement is the final agreement between Inwood and the customer, superseding all previous communications regarding the order. NOTE It is the customer's responsibility to check the acknowledgment for accuracy. Please advise Inwood immediately of any discrepancies.

changes and cancellations

Because many of our casegood products and all of our seating products are made to order, we must limit customer changes and cancellations. We regret that changes and cancellations are not possible once production has begun. Production normally begins 48 hours after receipt of order. Orders for standard casegood products with in-stock finishes may be cancelled for a 30% restocking fee. Any non-stock finish is considered made to order and cannot be changed or cancelled.

delivery information

Shipments are FOB destination for the 48 contiguous states. Orders are priced by destination zone as listed by state.

Orders of less than 500 lbs will be assessed a handling charge of \$100.00 net per order. Inwood reserves the right to select the most appropriate carrier and routing on all shipments. Any charge arising from failure to receive a shipment, rerouting while in transit or carrier storage charges are not included in prices shown and will be billed to the 'sold to' account on the order.

Any order requiring special delivery services will incur additional charges at the time of invoicing. All such requirements must be noted on the purchase order. These are services that are billed to Inwood by the freight company or require the usage of specialized carriers, and not included in the standard price of the product.

Contact Customer Service if you are unsure if your order requires one or more of the above services. We will make every attempt to avoid additional charges by giving options on what we can do within our standard delivery prices.

All prepaid shipments by Inwood Office Environments will be on carriers of our choice. If you choose to order product FOB Factory, please specify the carrier you require. Product will ship Freight Collect and Inwood's responsibility will cease upon delivery to the carrier.

order postponements and delivery changes

Changes may be made to delivery address no later than 5 days before the acknowledged ship date of an order. Contact Customer Service for charges which may be incurred for delivery changes within 5 days of the acknowledged ship date. If it becomes necessary to postpone an order after production has begun, the order will be completed, stored and invoiced to the customer with normal terms. Storage fees of \$2.00 per 100 lbs or \$5.00 minimum per day will occur on all orders that are not picked up or released for shipment after 10 working days from the acknowledged ship date.

claim process for merchandise damage/shortage/carrier delay

All products produced by Inwood are carefully inspected and properly packed prior to shipment. All shipments are delivered to the transportation company in good condition. If you receive a shipment that has damage, product shortage, or delivery has been delayed by the carrier, the following steps must be taken:

- Before signing for any merchandise, make notation of all visible damage, shortages, and/or time of truck arrival on the freight bill (bill of lading).
- Contact Inwood Customer Service within 15 calendar days of goods receipt to report issue. Legal title to merchandise passes to the buyer upon acceptance by the carrier. We will work with you to file any necessary claims when reported to us within the 15 day timeframe.
- Retain all packing materials/cartons for inspection by the carrier agent.

Failure to make any claims against Inwood Office Environments within 15 days shall constitute acceptance of the merchandise and a waiver of any errors or shortages discovered upon inspection.

replacement parts

Contact Inwood Customer Service for item numbers and pricing on replacement parts.

dimensions

All dimensions referenced in this book are nominal.

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description

model

repairs and returns

No repairs or returns will be considered without first obtaining our written permission. Such requests must be made in writing within 15 days of the invoice.

Authorization must be obtained from Customer Service prior to repairs being made if Inwood is expected to pay these charges. Charges will be approved only after an estimate has been provided. Credit will be issued only after receipt of repair bills.

Made to order items are not returnable. This includes upholstered seating, special items, special finishes, and any non-stock finish. Authorized returns of stock items will be charged a minimum 30% restocking fee. All returns are subject to an attempted pick-up charge of \$200. Please insure that all goods are packed and tagged correctly before calling Inwood for pick up. All RMA's (Return Materials Authorization) will expire within 30 days of notification. Once expired, a new authorization is required for any return.

Upon receipt of returned goods, Inwood will inspect and assess responsibility for any defects. If damage of the merchandise was caused by abuse, alteration, or unauthorized repair, we may offer to repair the merchandise for a fee. The final responsibility for determining damage remains with Inwood. All merchandise must be shipped freight prepaid or we will not accept. All merchandise being returned must be properly packed and protected to insure that no further damage is incurred during transportation back to Inwood.

com (customer's own material)

All seating can be upholstered with appropriate material furnished by the customer. All prices are listed under Grade 2.

Yardage requirements shown are based on the use of non-directional fabric 54" wide and the fabric being cut "up the roll." If the COM fabric is to be railroaded, please contact Customer Service for revised yardage requirements. Inwood reserves the right to inspect, approve or reject any COM fabric. Once approved, Inwood cannot assume responsibility or liability for the durability, tailoring, appearance, or other qualities of customer furnished coverings.

all com orders must

- Include a 3 x 3 swatch of the fabric stapled to the purchase order, indicating which side is to be exposed
- Indicate whether application is vertical or horizontal if fabric has a pattern or stripe
- \neg $\,$ Include fabric supplier's name, fabric number, and color $\,$
- ¬ Be approved by Inwood. DO NOT ship COM fabric until customer service has notified you of the acceptability of your fabric
- Be shipped prepaid and marked with your company name, purchase order number, and any special instructions

Orders for items using COM cannot be put into a production schedule until the fabric is received. The date that COM is received will be considered the actual date of the order.

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REVIEW AND CONSULT THE INWOOD PRICE LIST FOR COMPLETE SPECIFICATIONS, TERMS AND CONDITIONS PERTAINING TO THE SALE OF INWOOD PRODUCTS.



800 786 6121 812 482 6121 (voice) 812 482 9732 (facsimile)

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www.inwood.net