

## Electric Height-Adjustable Bases

### IMPORTANT SAFETY INSTRUCTIONS

When using an electrical furnishing, basic precautions should always be followed, including the following: Read all instructions before using (this furnishing).

**DANGER** - To reduce the risk of electric shock:

1. Always unplug this furnishing from the electrical outlet before cleaning.

**WARNING** - To reduce the risk of burns, fire, electric shock, or injury to persons:

1. Unplug from outlet before putting on or taking off parts.
2. Close supervision is necessary when this furnishing is used by, or near children, invalids, or disabled persons.
3. Use this furnishing only for its intended use as described in these instructions. Do not use attachments not recommended by the manufacturer.
4. Never operate this furnishing if it has a damaged cord or plug, if it is not working properly, if it has been dropped or damaged, or dropped into water. Return the furnishing to a service center for examination and repair.
5. Keep the cord away from heated surfaces.
6. Never operate the furnishing with the air openings blocked. Keep the air openings free of lint, hair, and the like.
7. Never drop or insert any object into any opening.
8. Do not use outdoors.
9. Do not operate where aerosol (spray) products are being used or where oxygen is being administered.
10. To disconnect, turn all controls to the off position, then remove plug from outlet.
11. For chairs and similar furnishings with movable parts such as foot supports the following statement:

"WARNING: Risk of Injury - Keep children away from extended foot support (or other similar parts)."

12. "WARNING: Risk of Electric Shock - Connect this furnishing to a properly grounded outlet only. See Grounding Instructions."
13. For loading always put heavier items at the bottom and not near the top in order to help prevent the possibility of the furnishing tipping over.

### GROUNDING INSTRUCTIONS

This product must be grounded. If it should malfunction or breakdown, grounding provides a path of least resistance for electric current to reduce the risk of electric shock. This product is equipped with a cord having an equipment-grounding conductor and a grounding plug. The plug must be plugged into an appropriate outlet that is properly installed and grounded in accordance with all local codes and ordinances.

**DANGER** - Improper connection of the equipment-grounding conductor can result in a risk of electric shock. Check with a qualified electrician or serviceman if you are in doubt as to whether the product is properly grounded. Do not modify the plug provided with the product - if it will not fit the outlet, have a proper outlet installed by a qualified electrician.

This product is for use on a nominal 120-volt circuit and has a grounding plug that looks like the plug illustrated in sketch A (see Figure 1). Make sure that the product is connected to an outlet having the same configuration as the plug. No adapter should be used with this product.

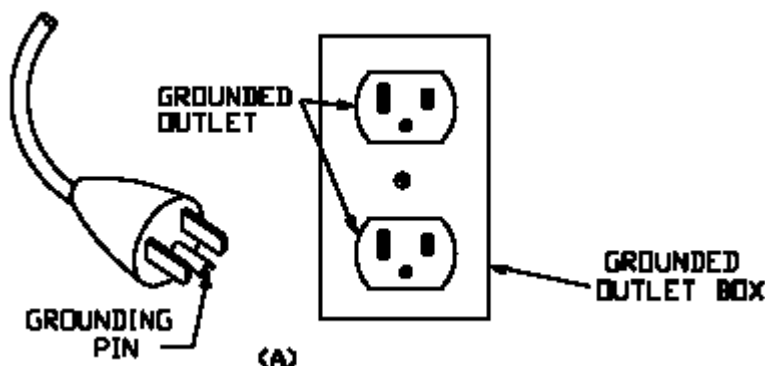


Figure 1

Proper product installation, in accordance with these instructions, is the responsibility of the installing agent. If you have any questions concerning these instructions, please call Kimball Office Customer Care.

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## Electric Height-Adjustable Bases

### Tools Required

- Cordless Drill
- #2 Phillips Head Bit

### Hardware Required

- #8 x 1" Phillips Panhead Screw
- Control Box
- Switch
- 10' Power Cord

### Installation

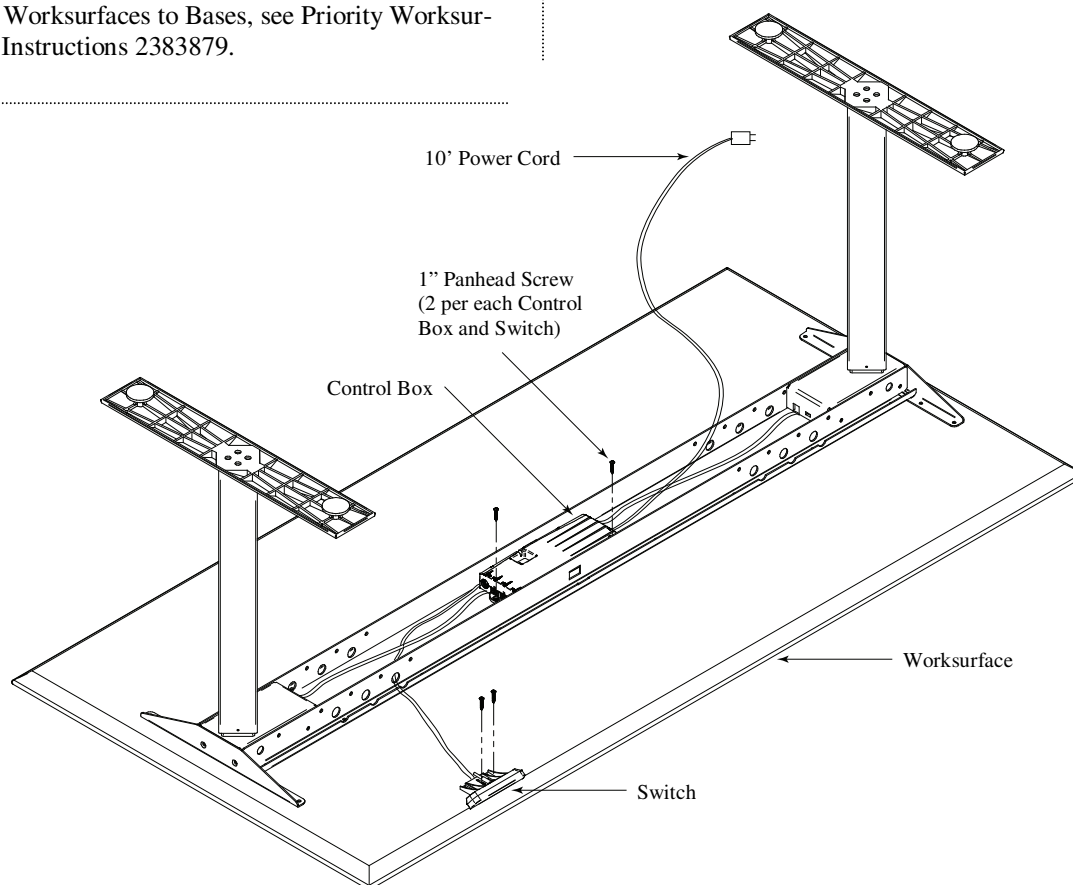
#### Important:

- Do not use or adjust Electric Height-Adjustable Bases until completing all installation steps.
- Bases are easiest to assemble when upside-down.
- For assembling T-Leg and Post-Leg Bases, see Priority T-Leg and Post-Leg Bases Assembly Instructions 2383872.
- For installing Worksurfaces to Bases, see Priority Worksurface Assembly Instructions 2383879.

1. When Electric Height-Adjustable T-Leg or Post-Leg Base is properly assembled and attached to Worksurface, position hardware as shown in Figure A and fasten using #8 x 1" Phillips Panhead Screws (2 per each Control Box and Switch), placing Switch flush with edge of Worksurface so all buttons and readout are fully visible. (Figure A)
2. Plug cords from each Column into Control Box. For Tables 78" and wider, separate jumper cable will be supplied to reach Control Box. (Figure A)
3. For Returns or Extensions, plug in cable from 3rd Column into Control Box, also using jumper cable when necessary.
4. Plug cord from Switch into Control Box. (Figure A)
5. Plug Power Cord into Control Box, connect power and proceed directly to the following important instructions prior to use. (Figure A)

**Important:** When power is first connected, initialize Table by holding Switch in the down direction for at least 5 seconds after Table is in lowest position to allow Control Box to reset. When Table has slightly oscillated one time and made a "clicking" noise, release button and ensure proper functioning of legs. Repeat step if button was released before initialization has occurred, or if power has been disconnected.

Figure A



## Switch Operation

After following initialization steps shown on previous page, use the following steps for switch operation:

### Standard Switch

1. To adjust table up or down, press and hold UP or DOWN button until table is in desired position.

### Programmable Switch

1. To adjust table up or down, press and hold UP or DOWN button until table is in desired position.
2. To save a position, once desired position is reached, press "S" button and then desired memory number (1 - 4).
3. To adjust table to previously saved position, press and hold memory button (1 - 4) until table is in desired position.
4. If readout display is not correct, adjust by pressing "S" button and then holding DOWN button until display readout starts blinking. Adjust readout by pressing UP and DOWN buttons until readout is correct. Complete by again pressing "S" button.

Figure A

Standard Switch

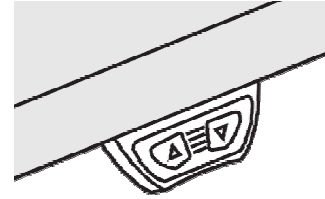


Figure B

Programmable Switch

