

OPERATING INSTRUCTIONS ■

Connectione Zone® Storage

Digital Lock - Model DLCK FAQ's

September 2016

1. What battery type is specified for the Digital Lock? How is the battery replaced?

The digital lock requires two AA batteries. To replace the batteries, the door must first be opened. At the backside of the Digital Lock, remove three screws from the access door using a Phillips screw driver. Remove & replace the batteries, then re-install the screws.

2. Does anything indicate when the batteries must be replaced?

Yes, a battery condition indicator is on the lock itself. Push the (LOGO) button (left side of digital lock) twice to check battery strength.

- Four Green Lights – Excellent
- Three Green Lights – Very Good
- Two Green Lights - Good
- One Green Light – Low Batteries
- Red Light – Replace Batteries As Soon As Possible

3. Does a Master Key come with the unit?

No, the Master Key must be ordered separately.

4. What is the Master Key Part Number to order?

The part number for the master override key is: 2.KP61616

5. Can the “user code” be re-set back to a “default” code after each use, to be used by multiple users?

Yes, the Digital Lock has two different settings: public & private. Digital locks ship from the factory in “private mode”.

To re-set the lock to “public mode”, punch in the following:

- (LOGO) (the button on the lock, as pictured)
- (MASTERCODE) (8 digits)
- (08) (code as specified in the “3780 Digital Combination Lock User instructions”, page 4)

The lock is now set in “public mode”. When in public mode, the user can enter any 4-digit code they choose. The 4-digit code must be entered twice to lock the door. To unlock and open the door, the user must re-enter their chosen 4-digit code. The next user can choose whatever 4-digit code they wish by following the “public mode” re-set instructions above. Therefore, the first user is not required to reset the lock before the next person can use it.



6. I have the instructions to set my own code, but what is the Master Code used for? Is it an 8-digit code that can be used to get into any locker? Get in even if someone has programmed a private 4-digit code for themselves?

The lock can be set to have three codes: Master, Sub-Master & User Code. The Master Code can be used to override the sub-master & user codes.

Example:

- User Code – Each student has a locker with their own user code (4 digits) set for themselves.
- Sub-Master Code – A Teacher can open any student locker with a sub-master code (6 digits). For example, if a student has forgotten their user code, the teacher can open the locker and re-set it.
- Master Code – The Principal can open any locker with the master code (8 digits), or can re-set the sub-master and user codes.

Important: If the master code is ever changed and forgotten, it will not be possible to program the lock. Should this happen, the locked unit may only be opened with a key. A key can be ordered from the factory.