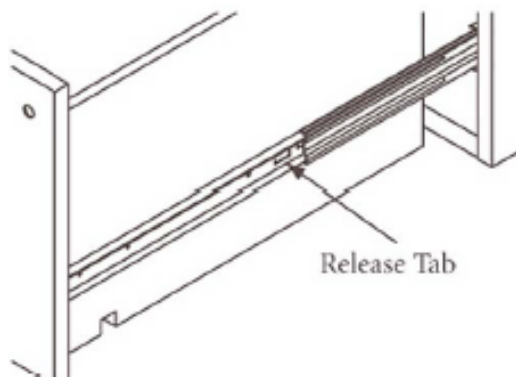


Drawer Removal and Drawer Replacement

Kimball utilizes three types of drawer suspension systems, box and file drawer suspension, and lateral file drawer suspension. Follow the steps below to properly remove or replace each type of drawer.

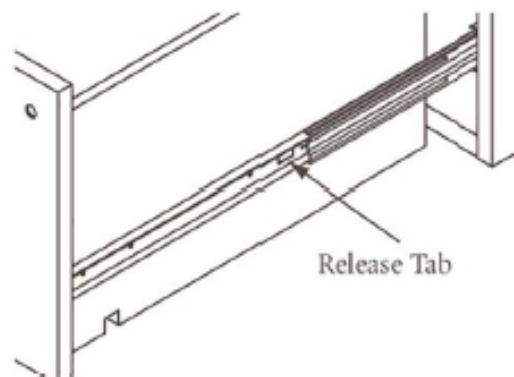
Box and File Drawer Removal

- Pull the drawer to the fully opened position.
- Locate the drawer slide release tab on each side of the drawer (approximate location shown).
- Press tabs in and pull drawer straight out until slide drawer members disengage from cabinet members.



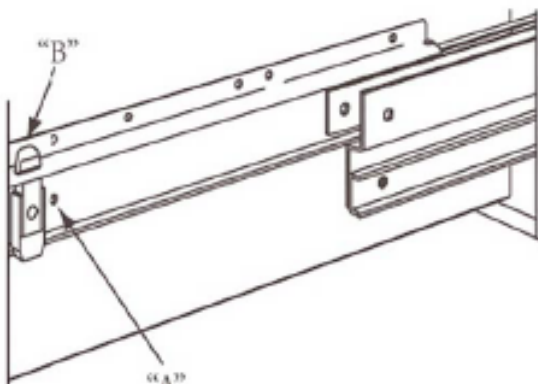
Box and File Drawer Replacement

- Pull the drawer to the fully opened position.
- Make sure chrome ball bearing member is also forward.
- Carefully align slide drawer members with cabinet members and gently push drawer closed. Check for proper alignment by inspecting drawer front margins for spacing and squareness.



Lateral File Drawer Removal

- Pull the drawer to fully opened position.
- Remove shipping screw "A" from the left and right metal suspensions.
- Simultaneously press the nylon release tabs "B" inward towards the drawer and lift the drawer off slides.



Lateral File Drawer Replacement

- Extend drawer slides half way.
- Place the drawer on slides and hook drawer rails beneath rear rail hooks "C".
- Click to release tabs into place.

