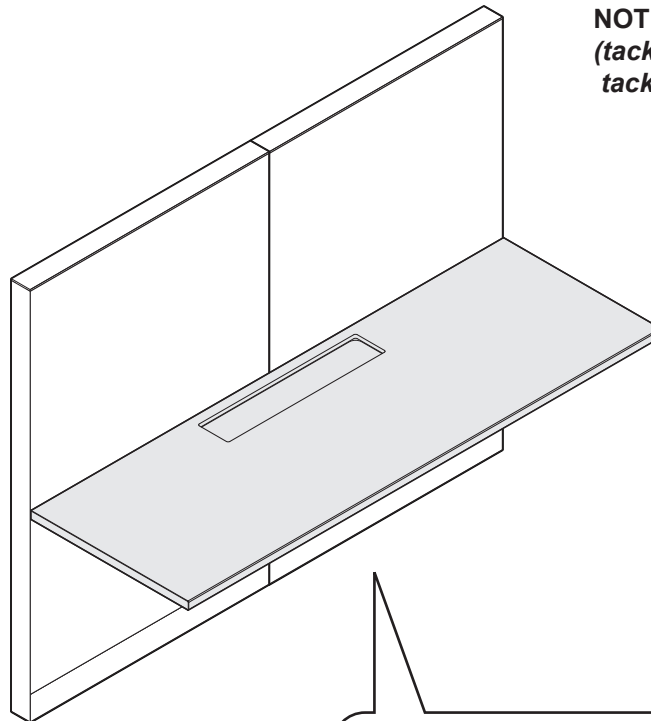
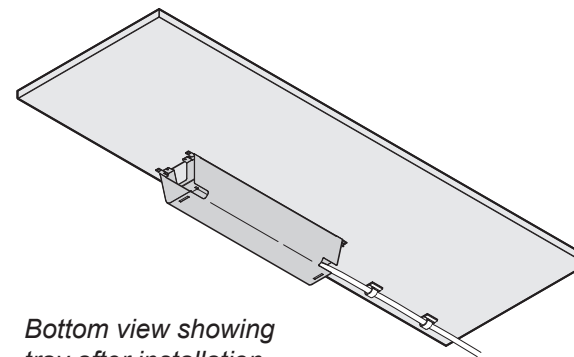


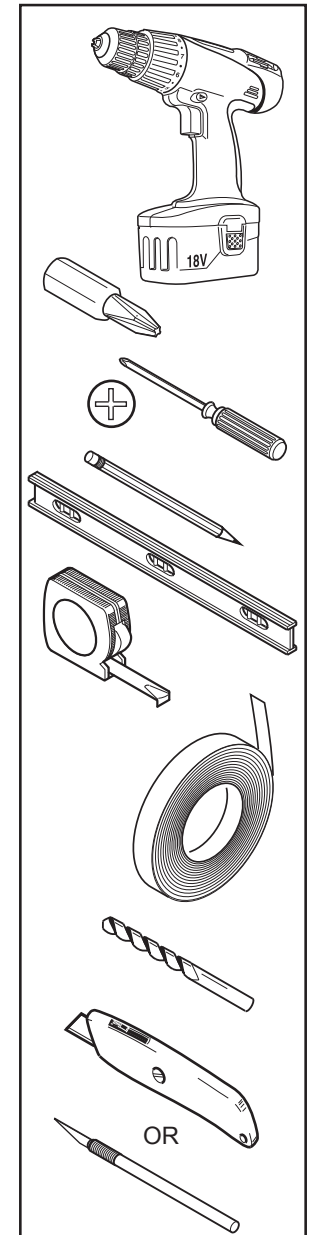
Universal Power and Data Access Door and Tray Installation for Answer Panels



NOTE: This direction is only for Fabric Skins (*tackable acoustic and performance tackable acoustical*).



Bottom view showing tray after installation.



If you have a problem, question, or request, call your local dealer, or Steelcase Line 1 at 888.STEELCASE (888.783.3522) for immediate action by people who want to help you. (Outside the U.S.A., Canada, Mexico, Puerto Rico, and the U.S. Virgin Islands, call: 1.616.247.2500) Or visit our website: www.steelcase.com
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INSTALL PANEL GROMMET (for Hardwire and Modular Harness versions only)

Build a typical workstation frame for setup and install the skin to be cut. Determine the measurements for this typical skin, then apply them to subsequent skins for cutting. **NOTE:** If the worksurface spans multiple panels, the measurements only apply for settings that are identical. **EXAMPLE:** If an 84" worksurface spans a 48" and 36" skin, the skins need to be in the same "order" for the measurements to apply correctly - the 48" should always be on the RIGHT side of the worksurface and the 36" on the LEFT, or vice versa so that the same skin is always being cut, in the same location.

1. With the worksurface set in place (against the panels), mark the center of the worksurface.

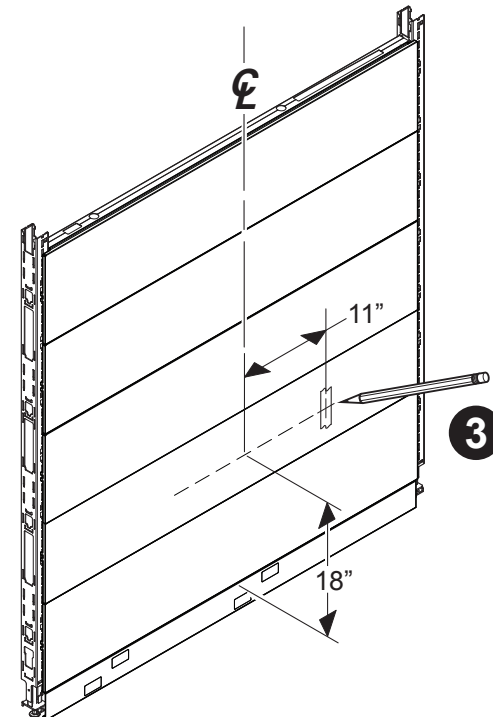
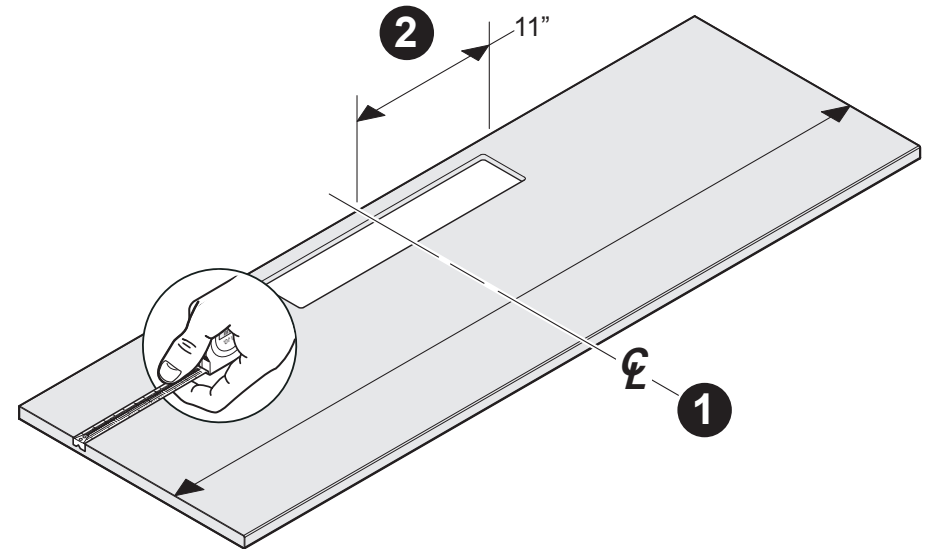
2. Measure 11" over from center in the direction that the harness or wires need to go and mark this on a piece of masking tape placed on the skin.
NOTE: Watch junction locations - you may have to go the other direction (left or right) if a junction is located where the cutout should be.
NOTE: For skins 48" and wider, there is a 1-1/2" wide center support brace about 4" off center of the skin. The grommet cutout may need to be shifted to avoid this area.

IMPORTANT: Cutout can NOT occur within 2-1/2" of the junction due to skin frames.
IMPORTANT: Cutout can NOT be located as noted below if the bottom skin on the frame is 18" tall.

3. Measure up 18" from the bottom of the lowest skin (standard skin, with base trim on frame; if using skins without base trim, add 3-3/4" to this) and mark on a piece of masking tape placed on the skin.

NOTE: If the bottom skin is a 12" skin, the cutout will occur in the next skin up. Either measure from the bottom of the bottom 12" skin up the 18" or subtract the 12" skin height from the 18" and measure that distance up on the skin to be cut.

NOTE: Measurements are based on a typical 28-1/2" worksurface height. If the worksurface is to be mounted higher or lower than this, add or subtract the difference from 28-1/2" to the measurements provided.



4. For the LH side cutout (left of worksurface center), align the LH bottom corner of the grommet opening where the marks meet. For the RH side cutout (right of worksurface center), align the RH bottom corner of the grommet opening to this mark.

5. Using the grommet backer, mark the (4) holes and connect them.

TIP: Use a soldering gun with knife blade or hot knife to cut the hole in the fabric. Cut through the fabric backer with a utility knife or sharp blade.

6. Push the grommet into the hole, add the backer and secure in place with (4) push nuts provided.

NOTE: Grommet assembly holds the fabric in place, so you don't need to secure/tape it to the back of the skin.

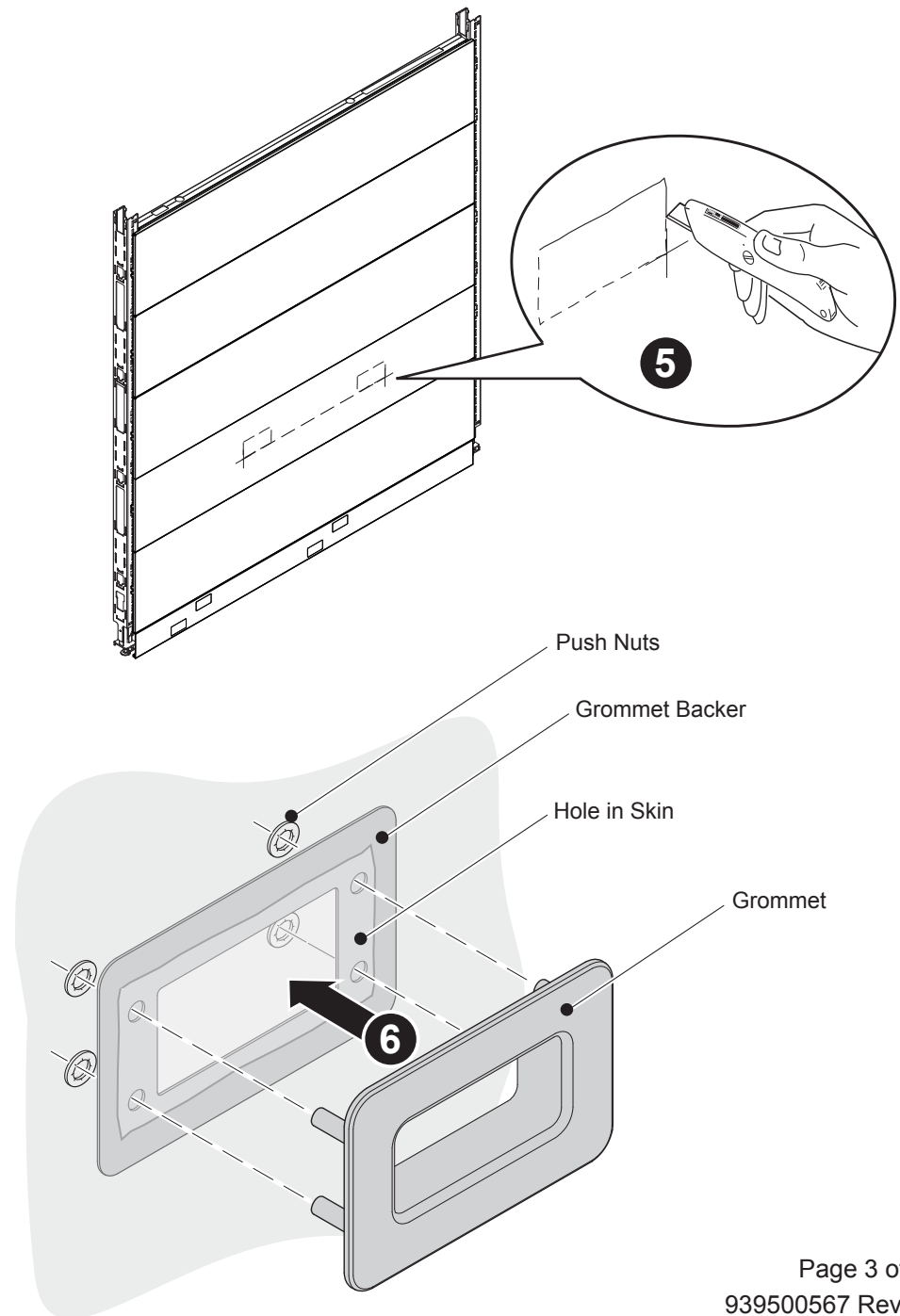
TIP: Place the skin flat on a clean, covered surface or with the skin upright, place one hand on the face of the grommet and then use a socket or push nut tool to fully secure the backer and push nuts onto the grommet.

7. Measure the grommet location on this skin to use as a template for other skins (if they have the same workstation layouts, as noted above).

8. Feed the inner tray assembly harness or wires through the grommet and connect to the harness or wires inside the panel frame.

9. Install the skin. Refer to assembly direction # 939504607.

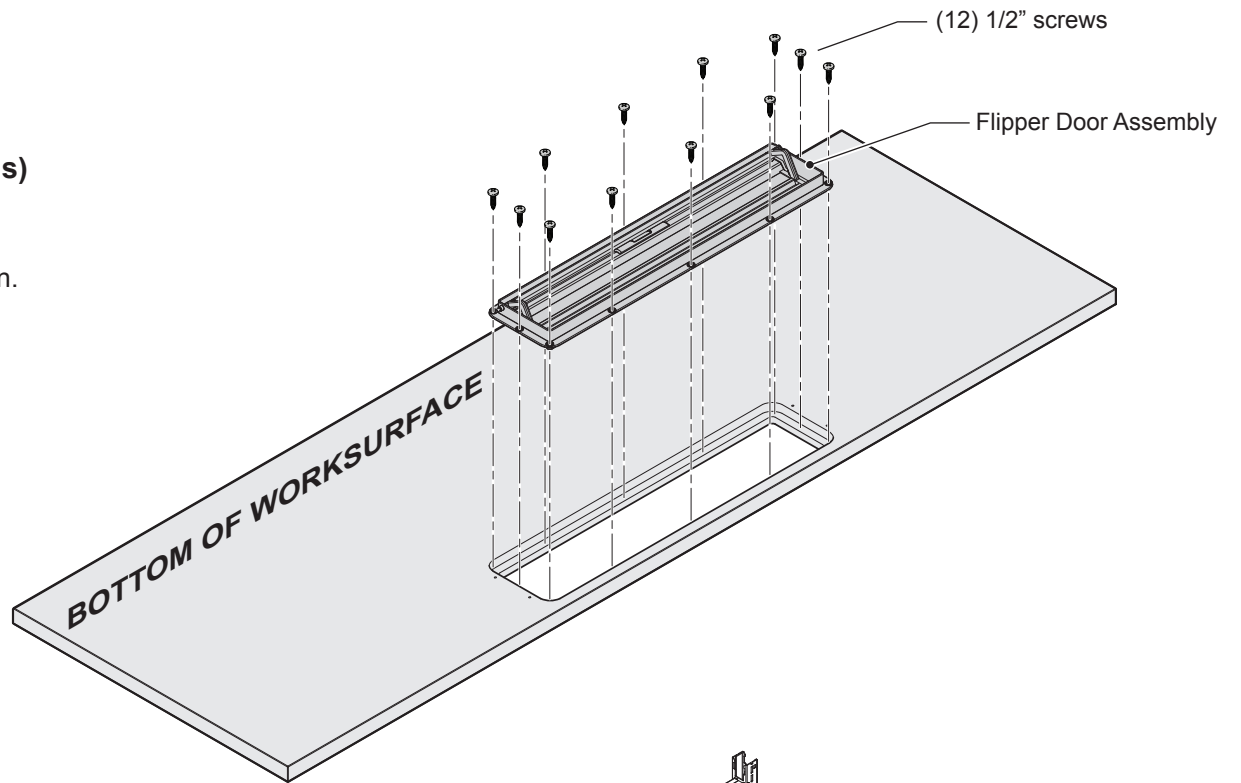
10. Set the inner tray assembly on the floor near the skin.



INSTALL FLIPPER DOOR ASSEMBLY (Hardwire, Modular Harness, and Corded versions)

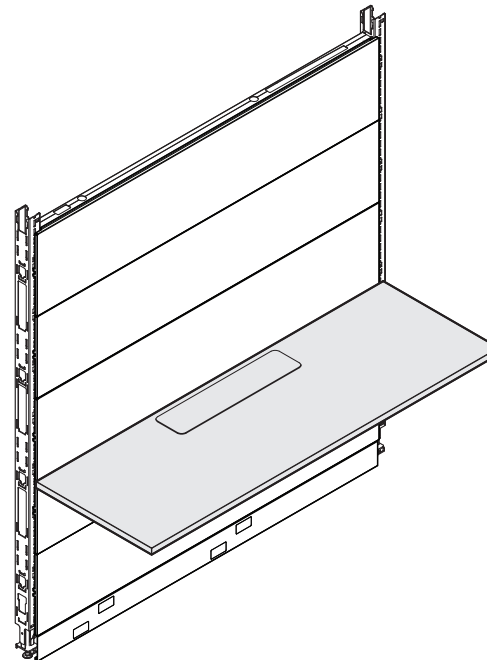
Turn the worksurface over onto a clean, soft surface and install the flipper door assembly into the opening as shown.

NOTE: *Install screws by hand only. Using a power driver could cause damage to the product.*



INSTALL WORKSURFACE TO PANEL

Refer to assembly direction # 939504608 to install a worksurface to an Answer panel.



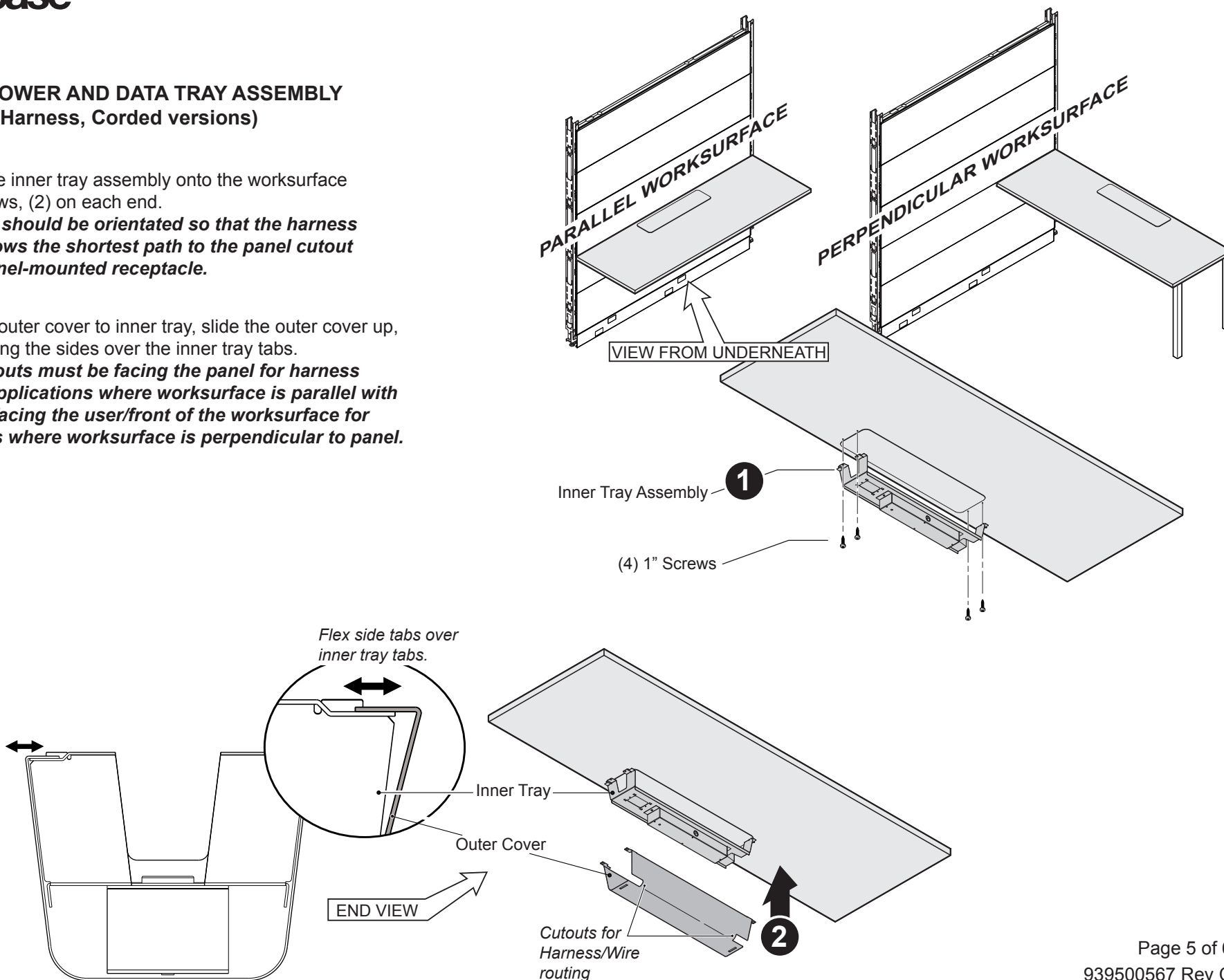
INSTALL POWER AND DATA TRAY ASSEMBLY (Hardwire, Harness, Corded versions)

1. Install the inner tray assembly onto the worksurface with (4) screws, (2) on each end.

NOTE: *Tray should be orientated so that the harness or cord follows the shortest path to the panel cutout or to the panel-mounted receptacle.*

2. Align the outer cover to inner tray, slide the outer cover up, then flex/spring the sides over the inner tray tabs.

NOTE: *Cutouts must be facing the panel for harness routing in applications where worksurface is parallel with panel, and facing the user/front of the worksurface for applications where worksurface is perpendicular to panel.*



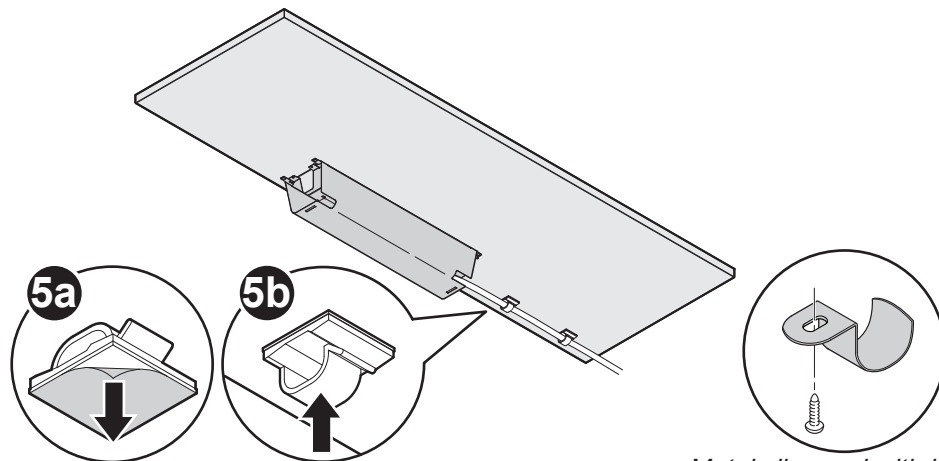
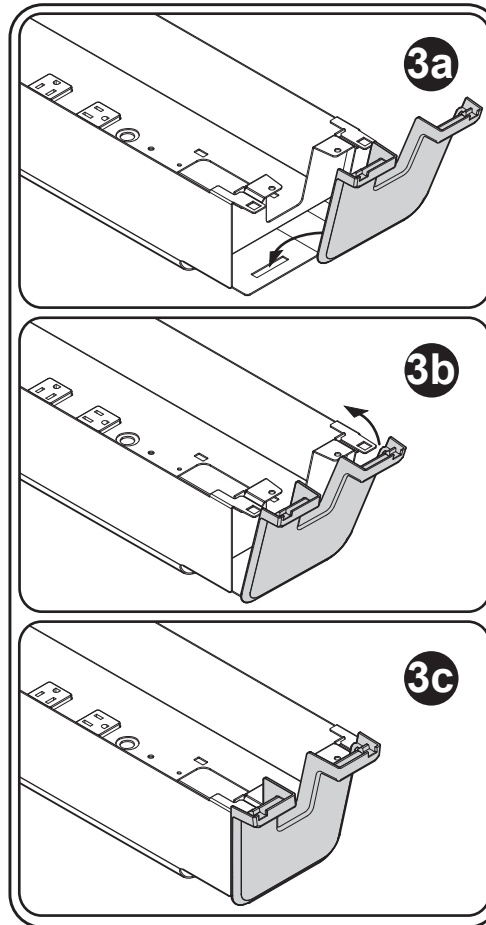
3. Install the end caps onto the outer cover. Place the bottom tab into the slot in the cover and rotate the endcaps up to snap into place.

4. For hardwire and modular harness versions, push the excess harness/wiring into the panel. For corded versions, plug the cord into the closest receptacle.

5. For perpendicular worksurface applications, secure wiring or modular harness to the underside of the worksurface with the provided conduit clamps, 1 per foot of conduit. For corded applications, secure the cord to the underside of the worksurface with provided cord clips.

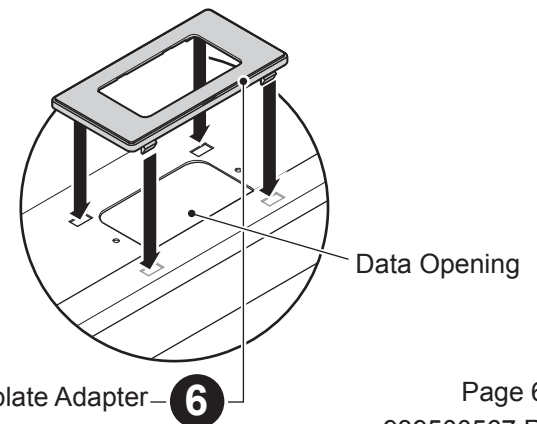
NOTE: We recommend using the vertical wire manager with corded versions to cover any excess cord length.

6. Route data wires and plug into the data opening. If using a modular faceplate, insert the provided modular faceplate adapter into the data opening. If data openings will not be used, you may order Steelcase part # FMVF to close the opening.



Plastic clip used with cord version.

Metal clip used with harness and hardwire versions.



Modular Faceplate Adapter—**6**