

GOOD FOR WOOD

What you need to know about your Haworth wood furniture.





The Beauty of Working with Haworth

True beauty is more than skin deep—and Haworth wood furniture offers much more than aesthetic charm.

Our furniture works just as good as it looks. Whatever the needs of your office—flexibility, technology support, aesthetics—we have a product line that fits the bill. You can choose from a tremendous selection of private offices, systems compatible furniture, conference tables, and multi-purpose tables in a variety of styles. Haworth veneer products are finished with the state-of-the-art EcoShield® water based finishing system. This system assures consistency and quality and eliminates emissions both at the manufacturing site and in your office.

At Haworth, every piece of wood furniture is manufactured with an eye on environmental stewardship. Through innovative manufacturing techniques, recycling, conserving resources, and encouraging ecological forestry practices, we seek to replenish what we have used.



The Beauty of Wood

Every tree is different. So every piece of wood furniture will be different. Your selection is a natural product that contains unique variations and characteristics, such as:

Varying grain patterns and color - Grain patterns are as individual as a fingerprint and can vary not only within a species but within an individual tree. Even colors are distinctive, as different trees of the same species are affected by different growing conditions.

Naturally occurring variations - Depending on the species of wood, you may see figuring (horizontal lines across the grain) or small spots and streaks. These variations occur naturally within wood.

Flip - As you walk around the workstation, you may notice a contrast between the surfaces. This is sometimes more obvious with worksurfaces in which the grain is at a right angle or on solid wood trim on a curved surface. This is because wood products naturally reflect light differently depending on the angle of the grain to the source of the light.

Aging - It is natural for wood to age and that aging may lead to dramatic color changes. The color changes will vary by species, stain color, and light exposure. This is most noticeable on light or clear finishes, particularly on Maple and Cherry. Those finishes will change substantially in the first three to six months.

Different species of wood age in different ways, such as:

- Oak becomes more yellow-brown
- Cherry becomes darker with brown-orange tones
- Maple turns from white to a honey-yellow color



- Walnut turns lighter, losing the red tone
- Steamed Beech becomes darker, yellow-brown
- Light Anegre becomes more yellow
- Reconstituted veneer fades

Therefore, please consider the impact of aging when replacing or adding new furniture pieces to an older office. You may want to request a custom color match for darker finishes. However, since every piece of wood is unique, there will still be color and grain differences. All of these variations make each piece of Haworth wood furniture an original, one-of-a-kind piece of art as well as a functional work tool. Please consider this as you care for your new furniture.



Wood Care

The individual characteristics and natural variations of wood make every piece of Haworth wood furniture one-of-a-kind. We've treated your furniture with the finest finishes to preserve its unique beauty. Now it's your turn—treat your furniture with a little tender loving care, and it will be good to you for many years to come. Follow these guidelines:

DO:

- Clean all surfaces frequently with a soft, water-dampened cloth, wiping with the grain
- Use coasters under hot objects such as coffeepots and cups (avoid temperature extremes)
- Lift objects to move them
- Immediately remove all liquids on wood surfaces by blotting them dry (moisture is not your furniture's friend!)
- Use a protective desk pad under all writing areas and business machines
- Level the product to prevent items from sliding across surface (and allow better movement of drawer slides)

Regular Maintenance - Dust your wood furniture regularly to avoid build-up of dirt and grime that can dull the finish. Dust with a damp cloth following the grain of the wood. Do not use excess amounts of water and do not allow water to stand on the wood surface.

DON'T:

- Use paper towels as this will scratch the surface
- Clean or wipe against the grain
- Expose the furniture to extreme heat, cold, or humidity variations (keep away from radiators, air conditioning vents, humidifiers, fireplaces, etc.)
- Pull items across the wood as this will scratch the surface

- Expose the furniture to strong sunlight (this will accelerate changes in the color of the wood furniture)
- Use harsh solvents—they might cause the finish to deteriorate
- Use glass cleaners or waxes
- Allow water to stand on the wood surface



Other Surface Materials

Other materials that might be utilized in your wood furniture are easy to care for and maintain.

Laminate Surfaces - For general cleaning, use a mild detergent with warm water. If the surface becomes stained, use a non-abrasive cleaner. After wiping, rinse with warm water and dry with a soft cloth. Laminate surfaces with a soft edge can be cleaned with 3M® citrus base natural cleaner or Armor All® vinyl cleaner.

Metal Components - Warm water and a mild detergent will remove most spills and scuffs.

Painted Components - Clean with lukewarm water and a mild soap. Wipe dry with a soft cloth.

Stone and Marble Components - Stone and marble should be wiped often with clear, lukewarm water. About twice a year, it should be cleansed more thoroughly with a mild detergent solution. No ammonia or ammonia-based products should be used on or near stone and marble.

Glass - Use any good glass cleaner and a soft cloth to clean the glass. You can also use a mild solution of ammonia, water, and a few drops of mild liquid soap. Apply with a soft cloth and remove excess with a squeegee or wipe dry with a clean, lint-free cloth.



Questions?

Your local Haworth representative will be happy to assist you. Find them at haworth.com. Be good to your wood furniture—and it will be good to you for years to come!



HAWORTH®

For more information, call 800.344.2600 or 616.393.3000.
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