

## Mats Inc. Maintenance Instructions for Woodflex™ and Gameflex™

*These instructions supersede any verbal or written instructions from Mats Inc. representatives, and must be followed in order for the warranty to be in effect.*

### Overall

**Preventative maintenance:** Because 90% of all dirt in a building comes in on footwear, Mats Inc. strongly recommends installing and maintaining entrance matting (preferably permanently installed) at all outdoor entrances (20-30 linear feet for major entrances; less for infrequently used entrances). Doing this will improve indoor air quality, reduce flooring maintenance costs, and lengthen the life of your interior floors.

**Furniture protection:** Protect your new floor from damage by furniture by using the proper glides, casters and/or floor protectors. Prevent damage by wheeled furniture, appliances, dollies, pallet jacks and etc by using wheels or casters that are appropriate for the load being carried. When moving very heavy objects across the floor, even if they are on wheels, it is recommended to cover the floor with plywood or hardboard panels to prevent indentations, scratching or other damage to the floor.

Be sure all furniture, appliances, fixtures and equipment are leveled, with protective glides or casters on the bottom. The contact area of the glides or casters should be large enough to distribute the load — the larger the better! Make sure casters or glides are smooth, flat and manufactured of non-staining material.

For chairs, use glides that are a minimum of 1" in diameter to distribute the load across a wider area and minimize the chance of indentations in the floor from heavy loads.

When selecting glides or casters, be sure they are Flat and Smooth! Any protrusions, mold lines, irregularities, roughness or depressions may damage the floor covering. Use casters that are slightly rounded to prevent damage if briefly turned on edge. Maintain glides and casters so they are free of embedded dirt and grit that can scratch the floor and cause premature wear.

NOTE: Since rolling-type casters and certain floor rests on furniture and appliances may damage resilient flooring, any warranty as to their suitability rests with the furniture or appliance manufacturer.

**Safety:** Always post “Wet floor” and/or “Caution” tape when wet maintenance is going to be performed. Refer to cleaners’ MSDS for any Personal Protective Equipment requirements.

**Actions not to take: DO NOT**

- Use dust mops treated with oils or silicones.
- Scrub floor with hard polyester or hard nylon, steel wool, wire brushes, or abrasive cleaners. These materials can damage the floor and cause undue wear to painted game lines.

**Initial Cleaning**

1. Sweep and/or dust mop or vacuum (with heavy-duty commercial vacuum) the floor to remove all dirt and grit. **This is the single most important maintenance activity for preserving the floor’s appearance and performance – and typically the most overlooked and omitted.** Post “wet floor” signs.
2. Thoroughly scrub floor using the cleaner listed below. Dilute products as recommended on label. Use red scrubbing pad, or equivalent scrub brush, with a 175-rpm swing machine or auto scrubber. **Do not use a green, black, or brown pad.**
  - a. Dr. Schutz PU Cleaner
3. Pick up soiled solution with wet/dry vac or auto scrubber.
4. Rinse floor thoroughly and allow to dry completely.

**Daily Cleaning**

1. Sweep and/or dust mop or vacuum (with heavy-duty commercial vacuum) the floor to remove all dirt and grit. **This is the single most important maintenance activity for preserving the floor’s appearance and performance – and typically the most overlooked and omitted.** Post “wet floor” signs.
2. Thoroughly scrub floor using the cleaner listed below. Dilute products as recommended on label. Use red scrubbing pad, or equivalent scrub brush, with a 175-rpm swing machine or auto scrubber. **Do not use a green, black, or brown pad.**
  - a. Dr. Schutz PU Cleaner
3. Pick up soiled solution with wet/dry vac or auto scrubber.
4. Rinse floor thoroughly and allow to dry completely.

**Deep Cleaning**

- Conduct deep cleaning as needed, when your daily cleaning is not meeting your expectations

- Follow the Initial Cleaning instructions, with the exception of step 2, where a blue scrubbing pad (not a red pad) should be used. **Do not use a green, black, or brown pad.**