

Home Elevator - Pre Installation Checklist

Each item listed below is required to be fully complete prior to Residential Elevators, Inc. scheduling an installation crew. Please see WORK DONE BY OTHERS for specific requirements.

Job name _____ REI # _____

| | | Item | Completed | | Notes |
|-----------|----|--|-----------|------|-------|
| | | | Y / N | Date | |
| Phase I | 1 | Pit Depth (8" min/35" max), plumb & square with hoistway/shaft | | | |
| | 2 | Hoistway measurements per specs. Legal Hoistway that is clean, dry, clear, square & plumb | | | |
| | 3 | Legal machine room (hydraulic only) | | | |
| | 4 | Access door per spec's (traction only) | | | |
| | 5 | Dedicated 240VAC/ 30A circuit 10-3 wire to machine room (hydro) or top of shaft (traction) in 4x4 junction box with 6" pigtail | | | |
| | 6 | Dedicated 120VAC/ 20A circuit 12-2 wire to machine room (hydro) or top of shaft (traction) in 4x4 junction box with 6" pigtail | | | |
| | 7 | Phone line w/ 10' pigtail to machine room/ equipment location (traction) | | | |
| | 8 | Rail side blocking complete per spec(whole wall to be solid concrete, poured block, or (2) 2"x12" wood blocking sandwiched with (2) 2"x4" per framing detail | | | |
| | 9 | Rail side door returns per specs | | | |
| | 10 | Door entry comply w/ 3"x5" rule | | | |
| | 11 | Overhead measurement (from top landing to underside of hoistway ceiling) per spec's | | | |
| Phase II | 12 | Hoistway and Machine Room (hydraulic) covered by sheet rock including 200V / 110V / Phone line | | | |
| | 13 | Door jamb installed & compliant w/ 3"x5" code | | | |
| | 14 | Solid core door installed maximum 3" from edge of floor/threshold | | | |
| | 15 | Maximum 1/4" thick hoistway door casing/trim on hoistway side of jamb | | | |
| Phase III | 16 | Proper 220V disconnect with interlock kit per specification | | | |
| | 17 | Proper 110V disconnect per specification with GFI and light | | | |
| | 18 | Door hardware installed | | | |
| | 19 | Temp. power to machine room | | | |
| | 20 | Permanent power on home | | | |

I have reviewed the job site conditions as outlined above and confirmed that all work required in the "Work Done By Others", is complete and jobsite is ready for elevator installation.

General Contractor/ Job Superintendent

Date