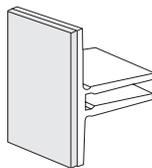


Installation Components

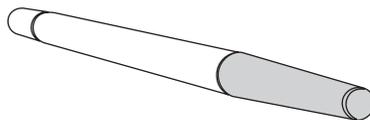
The following components should be included to complete the installation of your Marker Board:



Hanger



Eraser



Marker

Maintenance Instructions

The APCO Accord MarkerBoards are designed to provide years of trouble-free use by following these simple suggestions.

Use only Dry Erase Markers. Never use Permanent Markers, Overhead Transparency Pens, Wet Erase or Conventional Markers on the MarkerBoard surface.

Should an improper marker be used, it can usually be cleaned using isopropyl alcohol.

Recommended Markers: The recommended marker is the Sanford[®] Expo Bold Color Dry Erase, available at most office supply sources. A sample marker is included with your initial order.

Erasing the MarkerBoard: In addition to the inclosed eraser, any soft cloth or tissue is suitable for erasing. A number of erasers suitable for dry erase marker boards are commercially available .

Cleaning: Periodic cleaning is recommended as follows:

1. Use an ammonia based cleaner or mild detergent. *Use care not to allow cleaner to contact the Accord frame or holder finish.*

2. Apply with a soft cloth and wipe dry with clear water.

3. Dry with a soft, clean cloth.

Sanford[®] Expo White Board Cleaner for dry erase surfaces is available from retail office supply businesses.

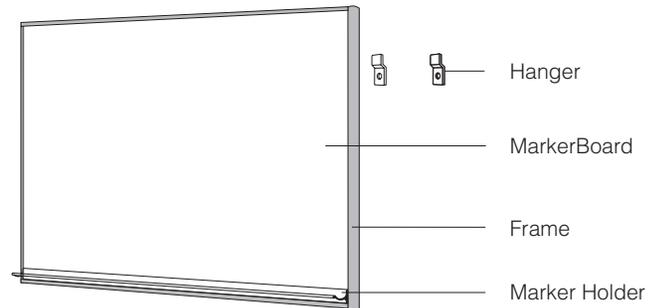
Need Assistance?

Should you have questions or need additional information/explanation on any point, please call 404.688.9000, or visit our website www.apcosigns.com.

The key to a successful installation of your Accord MarkerBoard is the selection of appropriate fasteners and following these simple instructions. Instructions can be read in less than three minutes. Doing so will ultimately save you time, insure a successful installation and describe proper maintenance. This easy wipe off MarkerBoard feature is intended for interior application only.

Mounting Surface Conditions

It is essential the surface to which your MarkerBoard will be attached is smooth and flat. Avoid bridging poor dry wall joints and seams or, in the case of masonry block or brick surfaces, irregularities and imperfections that may cause alignment problems.



Installation

1. After selecting location, determine where the top of the unit should be positioned and mark a line with light pencil or masking tape. (Fig. 1) For comfortable viewing and servicing, the center of the module should be approximately 60" from the finished floor.

2. Measure 2" down from the top of the MarkerBoard frame and mark with pencil or masking tape (Fig. 2). Use a level and mark a horizontal line no longer than the width of the frame.

NOTE: It is always desirable to fasten directly into a wall stud or support when possible.

3. Select fastening hardware. Fastening hardware is not included, owing to the many wall conditions, such as dry wall, wood, masonry and so on. A wide range of fasteners, such as those described below, are available from your local hardware (Fig. 4). Please follow the manufacturers instructions for specific fasteners then secure hanger to wall surface.

4. Once the hangers are firmly affixed to the mounting surface, hold your MarkerBoard to the wall and place the top horizontal metal edge on the back of the unit over the hangers mounted to the wall (Fig. 3). Double check to insure that the unit is properly engaged. The bottom of the unit may be taped to the wall if desired. **Caution: Be sure the unit is in its proper location before using tape.** Tape is located on the reverse side at the two lower corners of the frame. A blue tape liner should be peeled off to expose the tape surface. Once tape is exposed, and unit is resting against the wall surface, apply moderate hand pressure at the tape locations.

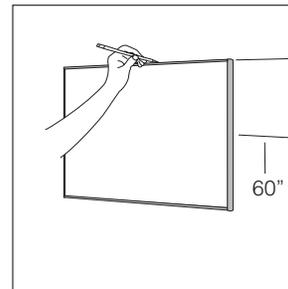


Fig. 1

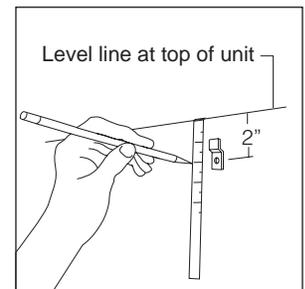


Fig. 2

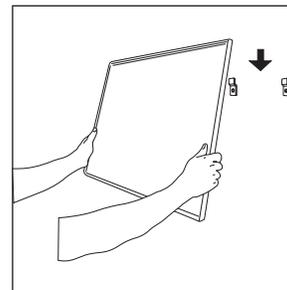


Fig. 3

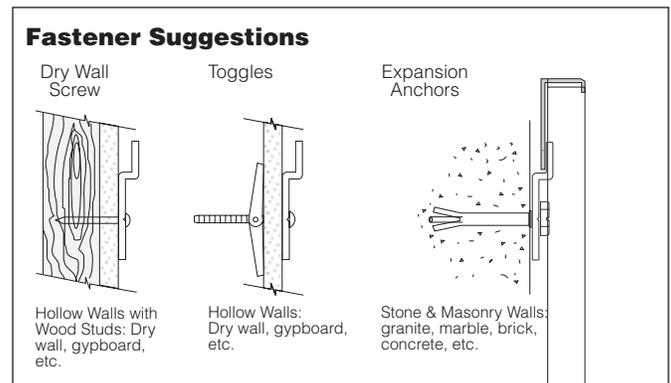


Fig. 4