

Shuffle Order Check List:

Specify:

- ☐ 1. Complete model number
- ☐ 2. Finish color
 - A. Wood Finish
 - B. Metal Finish
- ☐ 3. Edge profile
- ☐ 4. Pull option
- ☐ 5. *Modesty panel options (where applicable)
- ☐ 6. Product options
- ☐ 7. Accessories
- ☐ 8. Power and data (*Requires drawing of location*)
- ☐ 9. Sidemark information
(i.e. *Key offices alike, Mike's Office*)
- ☐ 10. Ship to address - (*Contact name & phone number*)
- ☐ 11. Special delivery instructions (i.e. *Call before delivery, deliver to job site*)

Examples:

1. **SH3672DD** | VCC | C | Rival | SN
(product) (finish) (edge) (pull) (pull color)

Tackboard: Vendor | Pattern | Color
INTERFACE | BAILEY | SHERMAN PEWTER

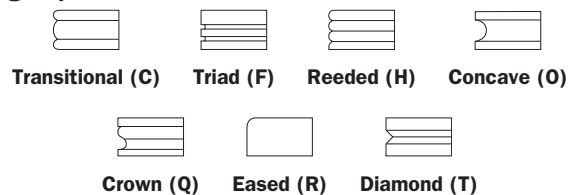
2. A. Wood Finish

AUC	Autumn Cherry	LCC	Legacy Cherry
BRC	Brighton Cherry	MMC	Mystic Mahogany
CCC	Classic Cherry	NCC	Natural Cherry
ECC	Ember Cherry	VCC	Vintage Cherry



B. Metal Finish - Column Base: Black or Silver
(Bullet and Keyhole)

3. Edge Options:



4. Pull Options: Black or Satin Nickel

Slotted		
Fluent		
Rival		(Satin Nickel Only)
Bask		(Satin Nickel Only)

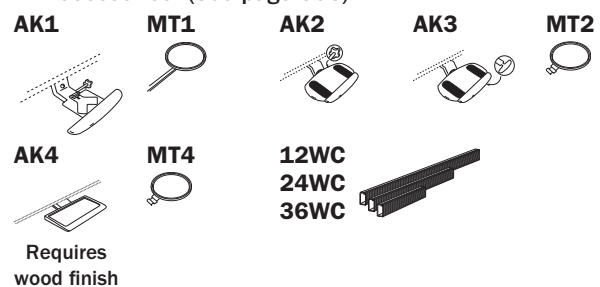
*5. Optional Modesty panels: (For Desks Only)

	Veneer Wire Management
	Laminate
	Laminate Wire Management
	Satin Nickel Perforated Metal
	Black Perforated Metal

6. Product Options:

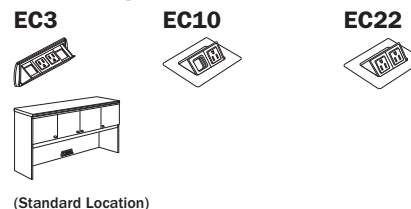
- High Pressure Laminate Top: No additional upcharge
(For standard matching wood grain laminates only)
 - Grommet: \$60 per grommet upcharge
(drawing for location and dimensions must be provided)
 - Sheen Modification: 15% upcharge (For Top Only)
 - Special Finish: \$226 upcharge
 - Change Veneer Species: 40% upcharge
(For oak, maple or walnut only)
 - Change Drawer Configuration (keeping same depth and width):
5% upcharge
(changing from box/box/file to file/file or from file/file to box/box/file)
 - Locking center drawers: \$85 upcharge
- All prices are list**

7. Accessories: (See page 306)



8. Power and Data: Available in Black or Silver

(See page 308)



NOTE: Any specials or modifications must be accompanied by quote and approved drawing.

*= Optional items may incur upcharge.